



ADMINISTRATIVE REPORT

DATE: FEBRUARY 20, 2020

TO: MAYOR AND CITY COUNCIL
ERIC CASH, CITY ATTORNEY

FROM: ANDREW MURRAY, CITY MANAGER

PLACES TO BE

Date and Time	Event	Location
Monday, February 24, 2020 6:00 pm	Planning Commission Meeting	City Council Chamber 2131 Pear Street
Tuesday, February 25, 2020 6:00 pm	Special City Council Meeting	City Council Chamber 2131 Pear Street
Tuesday, March 3, 2020 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Tuesday, March 17, 2020 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

- **CHARTER CITY DISCUSSION – FEBRUARY 25, 2020**

The City Council will be holding a special meeting on Tuesday, February 25, 2020 at 6:00 pm in the City Council Chambers to discuss a proposed charter and real property transfer tax measure. This is the fourth meeting on the matter and the public is invited to attend.

- **FIRE SERVICE STUDY FINAL PRESENTATION - APRIL 7, 2020**

Emergency Services Consulting International (ESCI) was asked to provide additional information as an addendum to the City of Pinole Fire Service Study. Because some of the data required for the addendum was dependent on responses from outside agencies, there has been a slight delay in information collection. As such, the anticipated final presentation of the Fire Service Study is at the City Council meeting on Tuesday, April 7, 2020.

ITEMS OF INTEREST

- **RECOGNITION OF PINOLE POLICE STAFF BY CONGRESSMAN THOMPSON**

Please join the Pinole Police Department in congratulating Officer Witschi, K9 Milo, and Chief Gang as they were recognized and awarded with the Public Safety Hero of the Year Award by Congressman Mike Thompson this past Saturday. See below for press release and more information on award and additional awardees.

- **PINOLE YOUTH CENTER UPDATE**

The City's enrichment programs are continuing to grow and expand in the community. Our partnership with Stewart Elementary has been outstanding and will continue this spring. Students will be able to participate in a variety of enrichment programs such as Español for Kids (a Spanish tutoring class that offers homework assistance as well as an opportunity to build on Spanish grammar, communication skills and more), and Cooking Round the World (the theme for the spring will be "Street Foods", students will focus on seasonal, authentic and delicious recipes from various countries). Registration for both programs are open to all students who meet the age requirements.

We are also excited to announce that we will be offering STEM enrichment classes at St. Joseph School this spring. In partnership with SiliconValley4u, we will be offering Coding and Robotic class. Registration for both programs is only open to St. Joseph students who meet the age requirements.

The Tot Sports program is also returning this Spring. Skyhawk will be offering weekly classes on Saturdays at Fernandez Park starting on March 16 - through May 16 from 1-1:45 PM. Children ages 2.5 – 5 years old can register for this program, parent participation is required. The program includes 3 weeks of Soccer, 2 weeks of Baseball and 3 weeks of Basketball; allowing young athletes to discover a passion for a variety of sports in one fun-filled setting.

The Pinole Youth Center will be offering two types of summer camps this year, specialty camps and sports camps. The camps will be held at the Pinole Youth Center and Pinole Valley Park Soccer field. The sports camps will include Snag Jr. Golf, Soccer, Flag Football and Multi-Sports Camp. The specialty camps will include Coding, 3D Modeling, Cooking Round the World, Chopped Jr, STEM by Lego Play-Well Teknologies, Mad Science and Aloha Math. Individual camp descriptions and additional details will be available in our upcoming community guide.

Additional program information and registration for all programs is available via our online system <https://pinolerec.recdesk.com/Community/Home>. For additional inquiries, please contact Cristina Ahlstrand via email youth@ci.pinole.ca.us or call 510-724-90004.

- **TIME FOR ANOTHER CENSUS!**

Time for Another Census! 2020 is going to be a pivotal year for our communities not just because it's an election year, but because it's time to take another Census. The Census, which is taken every ten years, is the biggest peace time mobilization effort in the US. How our Pinole community responds will impact our civic representation and resources for the next decade. Data from the census will be used to allocate over a trillion dollars in federal funding for vital programs such as WIC, Section 8, Medicare, Foster care, and much more. That data is also used to decide where to build housing, schools, hospitals, and transit. Every person not counted is a **loss of up to \$2000 per year for the next ten years** for our local community.

Starting on March 12, households will receive a postcard in the mail inviting them to fill out the census online for the first time ever. The Census is only nine questions, will take about ten minutes, and will impact us for the next ten years. **Being counted is easy, safe, and more important than ever.** I humbly ask each of my constituents to pledge to respond to Census 2020 by Census Day on April 1, 2020. **Nine questions, ten years of impact.**

For more information about Census 2020 and Contra Costa County's outreach efforts visit cococensus.org.

Also, please add the Census fact sheet, attached.

- **DROP-OFF BOXES RETURN TO CONTRA COSTA CITY HALLS THIS MONTH**

Residents can save postage and time with this vote-by-mail program Contra Costa residents will find it easier to vote in the upcoming March 3rd Presidential Primary Election, as the Contra Costa Elections Office and City Clerks countywide provide convenient Vote By Mail drop off locations, prior to and on Election Day.

The secure drop-off boxes will be in place at Contra Costa city halls, the county Administration Building in Martinez and some select community centers, senior centers and libraries starting the week of February 10th – just days after voters receive their permanent vote-by-mail ballots.

New to the drop off program is the addition of a dozen permanent drop off boxes that will be located outdoors. These secure boxes will be conveniently available to voters beyond normal business hours, including nights and weekends. A full list of drop-box locations is available at <https://www.cocovote.us/ballot-drop-off/>.

Pinole will have both internal drop-off boxes on the 2nd Floor of City Hall (next to elevator) and an external 24 hour drop off box near the Pear street entrance. The distinguishable boxes inside buildings will be available during normal business hours. Postage is not required for any Vote by Mail method. Contra Costa voters can drop their ballots at any location,

regardless of where they live. City Clerk staff members will have the Contra Costa County's new and always-popular "I Voted" stickers available for those who drop off their ballots.

Ballots must be postmarked or dropped off on or before March 3rd. Ballots may also be dropped off between 8:00 am and 5:00 pm at the Contra Costa Elections Office in Martinez, located at 555 Escobar Street, or at any polling place on Election Day. For more information about voting by mail, call 925-335-7800 or visit the Elections Office website at www.cocovote.us.

- **GET INVOLVED! JOIN A CITY BOARD, COMMITTEE OR COMMISSION!**

The City is recruiting to fill vacancies on the following boards and commissions. If you are a citizen interested in community service in a variety of disciplines, there are several opportunities available. These vacancies will remain *open until filled*:

Traffic and Pedestrian Safety Committee (1 position)

The Pinole Traffic and Pedestrian Safety Committee is a five member panel who recommend or review action on traffic safety, traffic control and planning, speed limits, parking and other traffic related matters. The committee makes recommendations to the City Council; committee members service two-year terms.

Contra Costa Library Commission (1 position - 2-year term as Alternate Delegate):

The Contra Costa County Library Commission was established by the Contra Costa County Board of Supervisors in March 1991. The Commission was created (March 1991) to serve in an advisory capacity to the Board of Supervisors and the County Librarian. The Library Commission is comprised of 24 members:

- 18 members representing the cities/towns in Contra Costa County - these Commissioners are appointed by the city/town councils (Richmond does not participate)
- 5 members represent Contra Costa County - each member of the Board of Supervisors appoints one Commissioner
- 1 member representing the Central Labor Council.

Currently the Commission meets every other month, on the fourth Thursday evening at 7:00 pm at the Library Administration in Martinez <http://guides.ccclib.org/Commission>.

Contra Costa County Advisory Council on Aging (1 position):

The Contra Costa County Advisory Council on Aging (ACOA) is appointed by the Board of Supervisors to advise them on all matters associated with the planning, development and administration of programs relating to older adults. The ACOA consists of forty (40) members. Fifty percent (50%) of the ACOA must be age 60 and above.

Currently the ACOA meets on the third Wednesday of each month, 9:30 a.m. – 11:30 a.m. at 500 Ellinwood Way, Pleasant Hill in Board Rooms A & B. Please submit your **Letter of Interest** and/or an application or additional information.

Applications for all Commissions and Committees, and supplemental questionnaires for certain positions, are available on the City's website at:

https://www.ci.pinole.ca.us/city_government/city_clerk/boards_and_commission

For more information, you are encouraged to contact the City Clerk's office at 510-724-8928 or email City Clerk Heather Iopu at hiopu@ci.pinole.ca.us. Candidates must be appointed by action of the City Council to all Commissions or Committee.

-END-



PRESS RELEASE

February 18, 2020

Contact:

Alex Macfarlane 202-225-3311

THOMPSON ANNOUNCES CONTRA COSTA COUNTY PUBLIC SAFETY HEROES OF THE YEAR

Washington – Today **Rep. Mike Thompson (CA-05)** announced the recipients of the Fifth Congressional District's Public Safety Hero of the Year Award. Each year, Thompson honors law enforcement officers and first responders in our community who have gone above and beyond the call of duty. For Contra Costa County, **Crockett-Carquinez Fire Chief Dean Colombo, Pinole Police Officer Jennifer Witschi and her K9 partner, Milo, and Pinole Police Chief Neil Gang** have been selected.

"Our local public safety officers are some of our most vital community members, putting their lives on the line to keep us safe and often working overtime during emergencies, such as our recent fires," **said Thompson**. "I am humbled to once again present my Annual Public Safety Hero Award to the local law enforcement officers and first responders who demonstrate exceptional courage and dedication day in and day out. It is an incredible honor to represent so many dedicated and heroic public servants."

Each year, Thompson honors at least one local law enforcement officer and one local first responder from each county with the Public Safety Hero award.

Chief Dean Colombo is being recognized for his dedicated service throughout the years and quick thinking on his feet during the Sky Fire and NuStar Energy Explosion. As the incident commander for both events, he acted with calm professionalism and strong leadership, ensuring the safety of people across our community.

Officer Witschi and Milo are being recognized for their service and community outreach efforts to ensure officer wellness in the department. Jennifer and Milo offer critical support, giving members of the department important peer support and calm during difficult times.

Pinole Police Chief Neil Gang is being recognized for his lifetime of public service and in particular, for his hard work to implement the Asher Model and strategies for his department that support the mental as well as physical health of his officers.

“It is my honor to recognize Chief Colombo, Officer Witschi, and Chief Gang as our Public Safety Heroes for Contra Costa County,” **said Thompson**. “They have dedicated their lives to keeping our community safe and have gone above and beyond in their public service throughout their careers. We are proud to have such heroes in our community and thank them for their service.”

In additions to the 11 honorees from each of the counties Thompson represents, Thompson also honored **celebrity chefs Jose Andres** and **Tyler Florence** with a special Public Safety Hero Award in honor of their work to provide meals and support during the recent fires.

The full list of the Public Safety Heroes of the Year for the Fifth Congressional District is below:

- **Chief Dean Colombo**, Crockett-Carquinez Fire Department
- **Officer Jennifer Witschi and her K9 partner, Milo**, Pinole Police Department
- **Chief Neil Gang**, Pinole Police Department
- **Deputy Marc De La Torre**, Lake County Sheriff's Office
- **Chief Willie Sapeta**, Lake County Fire Protection District
- **Detective Garrett Smith**, Napa Police Department
- **Scott Rose**, Napa Emergency Services
- **Officer John Ehman**, Vallejo Police Department
- **Captain Patrick Wong**, Vallejo Police Department
- **Lieutenant Shawn Murphy**, Sonoma County Sheriff's Office
- **Chief Mark Heine**, Sonoma County Fire District
- **Jose Andres**, Celebrity Chef and local second responder
- **Tyler Florence**, Celebrity Chef and local second responder





WHY

Billions of dollars for our:



Schools



Healthcare



Children &
Families



Housing



Transportation



Political Power

WHO

- One Census form should be completed for all residents in each household

WHAT

- The United States Constitution requires all residents to complete the Census form every 10 years in a nationwide count
- By law, the U.S. Census Bureau cannot share an individual's responses with the public, state or local governments, immigration, or any other organization
- Questionnaire takes about 15 minutes, with large households taking longer, and asks 9 questions about address, age, race, and relationship to other residents in the household. **No citizenship question.**

WHEN

- Census 2020 begins online in mid-March 2020
- Starting in May 2020, Census workers begin going door-to-door to households that have not completed the Census to ask them to respond

HOW

All households receive a letter in the mail with instructions about how to take the Census through the following options:

Online

By computer, tablet,
or smart phone

Phone

By a 1-800 number

Paper

Households can
request a paper form

Available In

English, Spanish, Chinese, Vietnamese, Korean, Russian, Arabic, Tagalog,
Polish, French, Haitian Creole, Portuguese, and Japanese

Printed In

English & Spanish

WHERE



At home



At the library

At community locations near you
See list at www.contracosta.ca.gov/QA

For more information, visit www.cococensus.org or email info@cococensus.org



City of Pinole Recreation Department

Summer Event Survey

The Recreation Department is currently planning for our outdoor cinema and concert series that will be offered this summer on select Thursdays and Fridays at Fernandez Park. Please take a few minutes to complete the survey by clicking on the link below.

[Summer Event Survey Link](#)

The survey results will be used to plan for the 2020 Outdoor Cinema and Summer Concert series. All feedback is greatly appreciated, thank you!

For additional inquiries, please call 510-724-9062 or email recreation@ci.pinole.ca.us